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DATE: 7 July 2020

To: Members of the  
**AUDIT SUB-COMMITTEE**

Councillor Neil Reddin FCCA (Chairman)  
Councillor Robert Evans (Vice-Chairman)  
Councillors Gareth Allatt, Ian Dunn, Keith Onslow, Tony Owen and Stephen Wells

A virtual meeting of the Committee will take place on **15<sup>th</sup> July at 6.30 pm.**  
Joining details have been sent to Committee members, and a supplementary document will be published on the Council website with the agenda which will detail the joining instructions.

Please note the start time of the meeting.

MARK BOWEN  
Director of Corporate Services

*Copies of the documents referred to below can be obtained from*  
<http://cds.bromley.gov.uk/>

## A G E N D A

- 1 **APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS**
- 2 **DECLARATIONS OF INTEREST**
- 3 **CONFIRMATION OF THE MINUTES OF THE MEETING HELD ON 26TH FEBRUARY 2020--EXCLUDING MINUTES CONTAINING EXEMPT INFORMATION (Pages 5 - 14)**
- 4 **QUESTIONS TO THE CHAIRMAN OF THE AUDIT SUB COMMITTEE**

In accordance with the Council's Constitution, questions that are not specific to reports on the agenda must have been received in writing 10 working days before the date of the meeting.

Questions specifically concerning reports on the agenda should be received within two working days of the publication date of the agenda. Please ensure that questions specifically regarding reports on the agenda are received by the Democratic Services Team by **5pm on Thursday 9<sup>th</sup> July.**

**5 QUESTIONS ON THE INTERNAL AUDIT REPORTS PUBLISHED ON THE COUNCIL WEBSITE**

The link to the audit reports published on the website is:

<https://cds.bromley.gov.uk/ieListDocuments.aspx?CId=559&MId=7008&Ver=4>

The published reports are:

- Pension Administration 2019 to 2020
- Review of St Olave's Grammar School
- Review of the Care Act (Information, Advice and Guidance)
- Review of Nursing Care Audit for 2018 to 2019
- Review of the More Homes Bromley LLP Scheme
- Review of Registrars
- Treasury Management 2019 to 2020
- Review of Contracts Coming to an End
- Review of Looked After Children

**6 EXTERNAL AUDIT PLAN FOR 2019--2020 (Pages 15 - 100)**

**7 ANNUAL GOVERNANCE STATEMENT 2019/2020 (Pages 101 - 134)**

**8 ANNUAL INTERNAL AUDIT REPORT (Pages 135 - 150)**

**9 INTERNAL AUDIT PROGRESS REPORT (Pages 151 - 210)**

**10 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006 AND THE FREEDOM OF INFORMATION ACT 2000**

The Chairman to move that the Press and public be excluded during consideration of the item of business listed below as it is likely in view of the nature of the business to be transacted or the nature of the proceedings that if members of the Press and public were present there would be disclosure to them of exempt information.

	<b><u>Items of Business</u></b>	<b><u>Schedule 12A Description</u></b>
11	<b>INTERNAL AUDIT FRAUD, INVESTIGATION AND EXEMPT ITEMS REPORT (Pages 211 - 250)</b>	Information relating to the financial or business affairs of any particular person (including the authority holding that information)
12	<b>EXEMPT MINUTES OF THE MEETING HELD ON 26TH FEBRUARY 2020 (Pages 251 - 254)</b>	Information relating to the financial or business affairs of any particular person (including the authority holding that

information)

Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

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